

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF  
TARRANT REGIONAL WATER DISTRICT  
HELD ON THE 15<sup>th</sup> DAY OF NOVEMBER 2022 AT 9:00 A.M.

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The call of the roll disclosed the presence of the Directors as follows:

Present

Leah King

James Hill

Marty Leonard

Mary Kelleher

(Director Lane was not present at the call of the roll but joined the meeting at 9:16 a.m.)

Also present were Dan Buhman, Alan Thomas, Crystal Alba, Darrell Beason, Frank Beaty, Lisa Cabrera, Steve Christian, Linda Christie, Dustan Compton, Ellie Garcia, Jason Gehrig, Natasha Hill, Zach Hatton, Zachary Huff, Rachel Ickert, Courtney Kelly, Sandy Newby, Stephen Tatum, and Ed Weaver of the Tarrant Regional Water District (District or TRWD).

President King convened the meeting with assurance from management that all requirements of the Texas Open Meetings Act had been met.

1.

All present were given the opportunity to join in reciting the Pledges of Allegiance to the U.S. and Texas flags.

2.

Public comment was received from Jackee Cox, who spoke regarding items 2 – public comment, 3 – minutes from 11/18/2022, 5 – general manager compensation, and 6 – consent agenda. Public comment was received from Doreen Geiger who spoke regarding item 6. Public comment was received from Daniel J. Bennett, who spoke regarding item 2 Public Comments and TIF #9.

3.

Director Hill moved to approve the minutes from the meeting held on October 18, 2022. Director Kelleher seconded the motion, and the votes were 4 in favor, 0 against. Director Lane was absent for the vote. It was accordingly ordered that these minutes be placed in the permanent files of the District.

The Board of Directors recessed for a break from 9:11 a.m. to 9:12 a.m.

4.

The Board next held an Executive Session commencing at 9:12 a.m. under Section 551.071 of the Texas Government Code to Consult with Legal Counsel on a Matter in Which the Duty of Counsel Under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Texas Government Code, and to Discuss Pending or Contemplated Litigation; Section 551.072 of the Texas Government Code to Deliberate the Purchase, Exchange, Lease or Value of Real Property; and Section 551.074 of the Texas Government Code Regarding Personnel Matters.

Director Jim Lane joined the meeting at 9:16 a.m.

Upon completion of the executive session at 9:53 a.m., the President reopened the meeting.

5.

Thompson & Horton, LLC, engaged by the Board of Directors in September of 2022, completed the annual performance evaluation of Dan Buhman in accordance with section 4.4 of the Board Governance Policy. President King moved to approve an 8% annual pay raise for Dan Buhman, which is commensurate with market adjustments and performance measurements, and is in alignment with adjustments made for other District employees; an annual car allowance of \$12,000; a one-time or divided payment in the

amount of \$4,800 for travel and vehicle expenses to be included in remaining 2022 paychecks; and for the District's Human Resources Department to enter into a letter of agreement with these updated terms to the General Manager compensation package. Funding for this item is included in the Fiscal Year 2023 General Fund. Director Leonard seconded the motion, and the votes were 5 in favor, 0 against.

6.

With the recommendation of management, Director Kelleher moved to approve the consent agenda which includes conservation program support expenditures and operations and maintenance expenditures. Consent agenda items are detailed in the attached spreadsheet. Funding for these items is included in the Fiscal Year 2023 General and Revenue Funds. Director Leonard seconded the motion, and the votes were 4 in favor, 0 against.

**Tarrant Regional Water District  
November 15, 2022 Board of Directors Meeting  
Consent Agenda**

**CONSERVATION PROGRAM SUPPORT EXPENDITURES**

Project	Vendor	Amount	Purpose	Budget
1 20-051 Learn and Grow Program	Tarrant County Master Gardener Association	\$56,600 annually; total potential spend \$226,400	Water conservation program services including public presentations, workshops, events and innovative water conservation projects. Original contract term was for one year with three annual renewal options. FY 2023 is the third annual renewal option.	Revenue \$160,000
<b>Total</b>				<b><u>\$160,000</u></b>

**OPERATIONS AND MAINTENANCE EXPENDITURES**

Project	Vendor	Amount	Purpose	Budget
2 ITB No. 23-024 Crawler Crane and Operator for for FY23 Pipe Replacement	Davis Crane	\$80,000	Pipeline maintenance for section III of the Cedar Creek Pipeline.	Revenue 80,000
3 Stand-by Generator Preventative Maintenance Contract	KW Power Services	\$77,793	Texas Local Government Code 271 allows TRWD to participate in a Cooperative Purchasing Agreement with North Texas Municipal Water District (NTMWD). KW Power Services has been awarded a Contract by NTMWD that TRWD recommends piggybacking off of for Stand-by Generator Preventative Maintenance - Annual PM, load bank test, quarterly inspections, fuel polishing, repairs.	General, Revenue \$390,000; Revenue Fund: \$405,000
4 ITB No. 23-023 Consider Approval of Contract for the construction of a Security Fence at the Bridgeport Spillway	Swift Corporation, LLC	\$124,450	Contract consists of chain link security fence, mow strip, gate, gate operator, concrete approach, bollards and barrier system to provide an expanded security perimeter at the Bridgeport Spillway.	Revenue 240,000
<b>Total</b>				<b><u>\$1,115,000</u></b>

President King left the meeting at 10:02 a.m. and Vice President Hill assumed chairmanship of the meeting.

7.

With the recommendation of management, Director Leonard moved to approve a contract in an amount not-to-exceed \$129,000 with Pipeline Inspection and Condition Analysis Corporation for the advancement of condition assessment on 72-inch diameter Cedar Creek pipe. This sole source purchase will be made utilizing Local Government Code 252.022. Funding for this item is included in the Fiscal Year 2023 General Fund. Director Kelleher seconded the motion, and the votes were 3 in favor, 0 against, with Director Lane present but not voting.

8.

With the recommendation of management, Director Kelleher moved to approve a contract amendment in the amount of \$137,000 with CDM Smith for preparing Joint Booster Pump Station Number 3 as-built record drawing, and Joint Cedar Creek Lake Pump Station chemical feed and pump control valve supervisory control and data acquisition programming. In addition, the General Manager or his designee is granted authority to execute all documents associated with this contract. Funding for this item is included in the Bond Fund. Director Leonard seconded the motion, and the votes were 3 in favor, 0 against, with Director Lane present but not voting.

9.

With the recommendation of management and outside counsel, Director Kelleher moved to approve the settlement of claims in the Integrated Pipeline Project - Bancroft (865, 920) lawsuit for payment in the sum of \$390,000. Funding for this item is included in the Bond Fund. Director Lane seconded the motion, and the votes were 4 in favor, 0

against.

10.

Staff Updates

- Conservation Programs Update provided by Linda Christie, Government Affairs Director, and Dustan Compton, Conservation Manager
- MWBE Vendor Participation Update provided by Crystal Alba, Diverse Business Specialist
- Water Resources Update provided by Rachel Ickert, Chief Water Resources Officer

11.


There were no future agenda items approved.

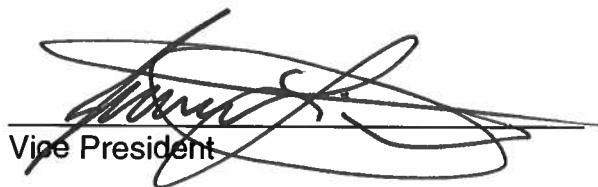
12.

The next board meeting was scheduled for December 13, 2022 at 9:00 a.m.

13.

There being no further business before the Board of Directors, the meeting was adjourned.

  
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President

  
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Vice President